

WAKEFIELD TOWNSHIP BOARD

REGULAR MEETING

TUESDAY, MARCH 7, 2017, AT 6:00 PM

Supervisor Cox called the regular board meeting to order after closing the Public 2017-2018 Budget Hearing at 6:00 PM.

ROLL CALL: John Cox, Supervisor; Mandy Lake, Clerk; Joan Dalman, Treasurer; Trustees Jim Spencer and Jerry Niemi; Mable Wanink, Deputy Clerk. Also in attendance are 2 township residents.

APPROVAL OF AGENDA: A MOTION was made by Dalman, supported by Niemi, to approve the Agenda as presented. Motion carried.

APPROVAL OF MINUTES: A MOTION was made by Spencer, supported by Dalman, to approve the minutes of the regular Wakefield Township Board meeting of February 7, 2017 as presented. Motion carried.

BRIEF PUBLIC COMMENT ON AGENDA ITEMS: None

APPROVAL OF BILLS: A MOTION was made by Dalman, supported by Niemi, to approve the bills and payroll for payment. A ROLL CALL vote showed all members present voting: YES. Motion carried.

REPORTS AND APPEARANCES

1. GOGEBIC RANGE WATER AUTHORITY: Brief meeting, \$45,000 for Blackjack repairs, covered by insurance, Bessemer Water Project, 2 inspectors on the job, loan finalized, moving fine, signatures.
2. RENAISSANCE ZONE/ECONOMIC DEVELOPMENT-INDIANHEAD UPDATE; PROGRESS UPDATE: Moving forward, lack of snow elsewhere made it a good year, snowmobile trails.
3. SUPERVISOR'S REPORT-SPRING WEIGHT RESTRICTIONS; SPRING CLEANUP, COMPUTER ONE STOP, TOWN HALL SIGN, STREET LIGHTS: Filled in pot hole, flags still needed, more signage, upgrade not this summer, next year, \$600,000 of work on 519, early weight restrictions. DEQ wants to check area for dumping of tires, City of Wakefield very helpful, cardboard dumpsters are going to be removed because too much non cardboard garbage being dumped in them. Tom Ruppe- Computer repair and set up, one bill. Sign for Township-blue one selected at \$470, street light removal in designated areas, new lights.
4. TREASURER'S REPORT: General Fund #101 had a beginning balance of \$56,724.96 on February 1, 2017, with receipts of \$62,307.22 (mostly tax dollars), payroll of \$4,069.88, and expenses of \$8,249.43, leaving an ending balance of \$106,712.87 on February 28, 2017. A Balance Sheet for February was also provided. A MOTION was made by Niemi, supported by Spencer, to accept the Treasurer's report as presented and place it on file. Motion Carried.
5. ZONING ADMINISTRATOR-277 PIKKA RD: House burned down, sold to Jordan Trist, sent certified mail, Butch Sarri overseeing the proceedings, if no response put it on his taxes.
6. SECTION 32 REPORT: No meeting.
7. TRAILS: Spencer reported north open gate 15, bring traffic into Wakefield, big circle 75 miles.
8. SOLID WASTE AUTHORITY: Transfer \$100,000 to bank, pick up April 1, 2017, purchase a pick-up truck for garbage pickup, going up \$2.00 a ton, mediation in April, limits on garbage.

## COORESPONDENCE

1. GOGEBIC COUNTY BOARD OF COMMISSIONER'S: Minutes.
2. GOGEBIC COUNTY ROAD COMMISSION: John Cox will continue going to meetings.
3. MTA LEGISLATIVE: Testified at a small hearing, they are opposing of position, will of the Senate to the House, Dianda is pushing it.
4. PARADIGM-PIPELINE SAFETY MEETING: Meeting at Indianhead, Jim Spencer, Mandy Lake, Joan Dalman, John Cox, and Jerry Niemi will be attending.
5. VETERAN'S COUNCIL MEETING: Minutes.
6. DEQ: permit for un-named creek.

## UNFINISHED BUSINESS

1. RESOLUTION TO WITHDRAW FROM WESTERN GATEWAY TRAIL AUTHORITY: A resolution must be done to withdraw from the Authority. A MOTION was made by Niemi, supported by Spencer, for the resolution to withdraw from the Authority. A ROLL CALL vote showed all members present voting: YES. Motion carried.
2. APPOINTMENTS TO REMAINING OPEN POSITIONS ON APPOINTED BOARDS: Norman Hongisto was appointed. A MOTION was made by Dalman, supported by Spencer, to the appointment. A ROLL CALL vote showed all members present voting: YES. Motion carried.

## NEW BUSINESS

1. APPROVAL OF THE 2017-2018 BUDGET: A MOTION was made by Dalman, supported by Niemi, to adopt the Fiscal Year 2017-2018 Operating Budget as presented beginning April 1, 2017. A ROLL CALL vote showed all members present voting: YES. Motion carried. All board members are to sign the appropriate paperwork.
2. SALARY RESOLUTION FOR BOARD MEMBERS: Each board member read their own base salary resolution to be effective April 1, 2017.  
A MOTION was made by Supervisor Cox that the salary of the office of Supervisor shall be as follows: Effective April 1, 2017, the salary of the office of Supervisor shall be \$16,289, including local travel and Economic Development. This motion was supported by Spencer. A ROLL CALL vote showed all members present voting: YES. Motion carried.  
A MOTION was made by Trustee Spencer that the salary for the office of Trustee shall be as follows: Effective April 1, 2017, the salary for the office of Trustee \$3,268 for duties performed as Trustee. Trustee Niemi supported this motion. A ROLL CALL vote showed all members present voting: YES. Motion carried.  
A MOTION was made by Clerk Lake that the salary of the office of Clerk shall be as follows: Effective April 1, 2017, the salary of the office of Clerk be \$16,289 for duties performed by the Clerk including local travel, \$200 for duties performed by the Clerk for a special election called by the State of Michigan and is reimbursed by the State. Trustee Niemi supported this motion. A ROLL CALL vote showed all members present voting: YES. Motion carried.  
A MOTION was made by Treasurer Dalman that the salary for the office of Treasurer be as follows: Effective April 1, 2017 the salary of the office of Treasurer shall be \$16,289 for the duties performed collecting both winter and summer taxes, along with the regular duties of the Township Treasurer and local travel. Supervisor Cox supported this motion. A ROLL CALL vote showed all members present voting: YES. Motion carried.

3. FUND BALANCE COMMITMENT- \$200,000 ROADS; \$100,000 ECONOMIC DEVELOPMENT: The State of Michigan requirements say that we need to have 10% of the Wakefield Township General Fund in the Fund Balance to cover operating costs/specific things. Supervisor Cox recommends \$200,000 for roads and \$100,000 for Economic Development. A MOTION was made by Dalman, supported by Lake, to accept the motion. Motion carried.
4. ADOPT COMPENSATION SCHEDULE FOR 2017-2018 FOR APPOINTED BOARDS AND EMPLOYEES: Didn't receive an increase last year so this year there is an 3% increase. A MOTION was made by Dalman, supported by Spencer, to accept the motion. Motion carried.
5. BOARD MEMBERS TRAVEL AND EDUCATION FOR 2017-2018 TO LOCAL, DISTRICT AND STATE CONFERENCES: One conference in Houghton. A MOTION was made by Spencer, supported by Niemi, to accept the motion. Motion carried.
6. MEETING DATES, BANKS OF RECORD, NEWSPAPER OF RECORD:  
 MEETING DATES: The following meeting dates for the Fiscal Year 2017-2018 were presented:  

April 4, 2017	August 1, 2017	December 5, 2017
May 2, 2017	September 5, 2017	January 2, 2018
June 6, 2017	October 3, 2017	February 6, 2018
July 5, 2017	November 8, 2017	March 6, 2018

 ALL REGULAR BOARD MEETINGS will be held on the first TUESDAY of each month at 5:30 PM with two exceptions. One being the 4<sup>th</sup> of July and the other a possible election in November.  
 BANKS OF RECORD: The following institutions were chosen as depositories of Wakefield Township funds  
 First National Bank of Wakefield  
 Wells Fargo, Ironwood, MI  
 River Valley Bank, Ironwood, MI  
 State Bank of Ewen, Ewen MI  
 Gogebic Range Bank, Bessemer, MI  
 Huntington Bank, Ironwood, MI  
 NEWSPAPER OF RECORD: Wakefield News/Bessemer Pick & Axe  
 A MOTION was made by Lake, supported by Dalman, to approve the meeting dates, Banks of record and the Newspaper of record for the fiscal year of 2017-2018 for Wakefield Township. Motion carried.
7. GENERAL APPROPRIATIONS ACT: Board of Trustee's resolve. A MOTION was made by Dalman, supported by Spencer, to accept the motion. A ROLL CALL vote showed all members present voting: YES. Motion carried.
8. BUDGET AMMENDMENTS FOR 2016-2017: A MOTION was made by Dalman, supported by Spencer, to accept the following Budget Amendments:

Account	Previous Budget Amt.	(Plus or Minus )	Amended Budget Amt.
Sup. Dept. Sal. 101-171-704	\$500	+\$500	\$1,000.00
Sup. Off. Sup. 101-171-727	\$250	+\$300	\$550.00
Sup. Mileage 101-171-862	\$100	+\$200	\$300.00
Clerk Perdiem 101-215-703	\$791	+\$100	\$891.00
Clerk off. Sup. 101-215-727	\$1200	+\$400	\$1,600.00
Treas. Sal. Dept. 101-253-704	\$407	+\$650	\$1057.00
Treas. Mileage 101-253-862	\$150	+\$200	\$350.00

Treas. Print Pub. 101-253-900	\$200	+\$1,650	\$1,850.00
Treas. Education 101-253-958	\$150	+\$200	\$350.00
Twn. Hall Comm. 101-265-850	\$2800	+\$500	\$3,300.00
Zone Contrt. Lbr 101-722-801	\$0	+\$950	\$950.00
Ren. Zone 101-725-978	\$0	+\$12,750	\$12,750.00
Parks/Rec. 101-751-	\$2400	+\$600	\$3,303.00
Gen. Fund 101-000-680	\$550,454	-\$19,000	\$531,454.00

A ROLL CALL VOTE showed all members present voting: YES. Motion carried.

EXTENDED PUBLIC COMMENT: None

#### ANNOUNCEMENTS/ADJOURNMENT

1. NEXT REGULAR MEETING: Tuesday, April 4, 2017 at 5:30 p.m.
2. BOARD OF REVIEW: Monday March 13, 2017 9 a.m.-12:00 p.m. and 1-4 p.m., Tuesday, March 14, 2017, 9 a.m.-12:00 p.m., Wednesday, March 15, 2017 6 p.m.-9 p.m.
3. SPRING CLEANUP: Friday, May 19, 2017 9 a.m.-4:00 p.m. and Saturday, May 20, 2017 9 a.m.-12:00 p.m. at the Western U.P. Recycling Center located at North 519 and Planter RD.

With no further business to come before the board, A MOTION was made by Dalman, supported by Niemi, to adjourn at 6:48 p.m. Motion Carried.

MANDY LAKE, CLERK OF WAKEFIELD TOWNSHIP

Typed by Mable Wanink, Deputy Clerk