

WAKEFIELD TOWNSHIP
PUBLIC HEARING FOR THE 2018-2019
BOARD MEETING
TUESDAY, MARCH 6, 2018, 5:30 P.M.

Supervisor Cox called the Wakefield Township Budget Meeting to order and led those present in the Pledge of Allegiance to the Flag of the United States of America.

The Purpose of the Public Hearing is to review the 2018-2019 Purposed Operating Budget and hear comments from the public on it. Supervisor Cox gave the following Budget Highlights and Goals:

- Garbage collection contribution by residents \$10.00 rate will remain the same for three years.
- Categories of revenue fine tuned to be like past-history.
- Millage rate set at 4.4683 mills.
- State revenue sharing increased by 2.6%, but declining population leaves revenue sharing in real dollars with no increase.
- Includes funds for developing a Master Plan.
- Health and Life insurance continues to be eliminated for all officers and board members saving up to \$100,000 per budget year.
- Salary for Treasurer, Clerk, and Supervisor includes use of vehicle for local travel. Economic development activities included in Supervisor's salary.
- Education budgets fully funded to continue to emphasize training for board members, appointed boards and employees to increase efficiencies.
- Public Works category funded at \$50,000 for blacktopping on portions of Indianhead and N 519. Chip sealing on Old U.S. 2 and Sampson Rd. to preserve existing blacktop.
- Includes New Welcome to Wakefield Township entrance signs on County owned roads. Additional office equipment, doors, insulation, and other maintenance of the township hall building.
- Spring cleanup fully funded.
- Reflects higher cost of a full-audit which is required every two years.
- Contracts for services from the City of Wakefield include an inflation payment of 2% or \$900 for 2018-2019 and \$1200 for 2019-2020.
- Renaissance Budget is no longer needed since the loan is paid off. The township does not have any outstanding debts.

GOALS FOR 2018-2019:

- Continue to provide support to all current and future businesses in Wakefield Township.
- Concentrate on opening the ATV trail near Old U.S. 2.
- Devote township funds and work as partners with the Gogebic County Road Commission to pave portions of N. CO. RD. 519 and Indianhead Mountain roads. Chip seal one mile of Old U.S. 2 and Sampson RD. to preserve existing blacktop.
- Work with Xcel Energy and Northern Natural Gas in the construction of a gas pumping station on East M-28.
- Work with Gogebic Range .Net and Merit Inc. to bring high speed internet to Wakefield Township in early summer 2018.
- Continue work on developing a Master Plan for the township with the emphasis on citizen involvement and brevity of the Plan.
- Upgrade electronic office equipment.
- Replace doors and insulate more areas of the township hall. Replace some furniture.
- Replace road signs entering Wakefield Township.

PUBLIC COMMENT: None

Any other comment or question on the 2018-2019 Wakefield Township Budget? None

Hearing none, Supervisor Cox moved that the Budget Hearing was declared closed and adjourned at 6:56 PM.

ADJOURN PUBLIC HEARING: Meeting was adjourned at 5:56 P.M.

WAKEFIELD TOWNSHIP
REGULAR BOARD MEETING
TUESDAY MARCH 6, 2018, 5:30 P.M.

Supervisor Cox called the Wakefield Township Regular Board Meeting to order after closing the Public 2018-2019 Budget Hearing at 5:56 PM.

ROLL CALL: John Cox, Supervisor; Mandy Lake, Clerk; Joan Dalman, Treasurer; Jerry Niemi and Jim Spencer, Trustees; Mable Wanink, Deputy Clerk. Also, in attendance three members of the township.

APPROVAL OF THE AGENDA: A Motion was made by Dalman, supported by Niemi, to approve the agenda as presented. Motion Carried.

APPROVAL OF THE MINUTES: A Motion was made by Spencer, supported by Niemi, to approve the minutes as presented. Motion Carried.

BRIEF PUBLIC COMMENTS ON AGENDA ITEMS: None.

APPROVAL OF THE BILLS: A Motion was made by Dalman, supported by Spencer, to approve the bills and payroll as presented for payment. A ROLL CALL vote showed all those present voting YES. Motion Carried.

REPORTS AND APPEARANCES

1. GOGEBIC RANGE WATER AUTHORITY: Renewal review, no additions; Steve Karpiak mentioned a study on copper and lead, 21 infrastructure committee testing for lead and copper, serve over thousand customers.
2. ECONOMIC DEVELOPMENT-PROGRESS EDITION: The Daily Globe did an up-date on the list of goals set by the township. Sighting the continued effort of the township for growth and improvement for it's current residents and businesses.
3. SUPERVISOR'S REPORT- SPRING WEIGHT RESTRICTIONS; SPRING CLEAN UP; N 519 GRANT; X-CEL PROJECT; GARBAGE COLLECTION; WELCOME SIGN QUOTE \$376.43: After a review of the roads by the Road Commission, weight restrictions will be placed on March 9, 2018. The township's Spring Clean-up will be different than the City's, patches of North County RD. 519 will be done by June 30, 2018; chip seal will be done on a section of Old U.S. 2; Bridge on M-28 will be done this summer. The construction will start after school is out and will be completed by the time school resumes in the fall. Grant decision needs to be made for N CO RD 519, there are a lot of parts to doing the work, the road will be closed from M-28 to Thomaston. No trucks on Johnson RD. Letters have been sent out for the Xcel Project, Planter pump station to bridge, U.S. Forrest Service property, can't use above ground poles. Fifteen Welcome signs have been ordered at \$376.43 total.
4. TREASURER'S REPORT: General Fund #101 had a beginning balance of \$59,810.93 on February 28, 2018, with Receipts of \$77, 575.34, Expenses of \$5,222.15 and Payroll of \$4,214.00, leaving an ending balance of \$127,950.12. A Motion was made by Dalman, supported by Spencer, to

approve the Treasurer's Report and placed on file. A ROLL CALL vote showed all those present voting YES. Motion Carried.

5. ZONING ADMINISTRATOR'S REPORT: Nothing
6. SECTION 32 REPORT: No meeting.
7. TRAILS MEETING WITH MI TRAIL: Based out of Ontonagon, take over for one year, from Wakefield to Marenisco. The old one is dissolving, committed to getting the engineering done, signing to get traffic to city businesses. Meeting again in April or May.
8. SOLID WASTE AUTHORITY: Talking to attorney about holding second jobs, workman's comp.
9. MPSC HEARING NORTHERN STATES POWER: Nothing.

CORRESPONDENCE

1. GOGEBIC COUNTY BOARD OF COMMISSIONERS: Nothing
2. GOGEBIC COUNTY ROAD COMMISSION: Nothing
3. MTA LEGISLATIVE: DEQ has purposed changes to the lead and copper rules, the purposed changes would be costly.
4. VETERAN'S COUNCIL: The veterans council cost is \$1124.
5. XCEL ENERGY-RULES ON LIGHT POLE PLACEMENT OF ORNAMENTAL ATTACHMENTS: No decorations or flags on street lights.
6. CENSUS BUREAU-BOUNDARY SURVEY: asking for a boundary survey.
7. GOGEBIC COUNTY BOARD-FEDERAL PILT: The County has never redistributed PILT proportionately, they are under no obligation to redistribute PILT funds, no record of how they spend the money, portion of the money should go to the townships for their share. Will keep you up-dated.
8. PARADIGM-PIPELINE SAFETY MEETING ON MARCH 29TH AT INDIANHEAD: The meeting is on March 29, 2018, at Indianhead Mountain Summit Center at 5:30 P.M., Board members that will be attending are Cox, Lake, Dalman, Spencer, and Niemi.

UNFINISHED BUSINESS: None.

NEW BUSINESS

1. APPROVAL OF THE 2018-2019 BUDGET: A MOTION was made by Dalman, supported by Niemi, to adopt the Fiscal Year 2018-2019 Operating Budget as presented beginning April 1, 2018. A ROLL Call vote showed all those present voting YES. Motion Carried. All board members are to sign the appropriate paperwork
2. SALARY RESOLUTIONS FOR BOARD MEMBERS: Each board member read their own base salary resolution to be effective April 1, 2018.
A MOTION was made by Supervisor Cox that the salary of the office of Supervisor shall be as follows: Effective April 1, 2018, the salary of the office of Treasurer shall be \$16,615, including local travel and Economic Development. Treasurer Dalman supported this motion. A ROLL CALL vote showed all members present voting: YES. Motion Carried.
A MOTION was made by Treasurer Dalman that the salary of the office of Treasurer be as follows: Effective April 1, 2018 the salary of the office of Treasurer shall be \$16,615 for the duties preformed collecting both summer and winter taxes, along with the regular duties of the Township Treasurer and local travel. Supervisor Cox supported this motion. A ROLL CALL vote should all members present voting: YES. Motion Carried.

A MOTION was made by Clerk Lake that the salary of the office of Clerk shall be as follows: Effective April 1, 2018, the salary of the office Clerk shall be \$16,615 for duties performed by the Clerk including local travel. Treasurer Dalman supported this motion. A ROLL CALL vote showed all members present voting: YES. Motion Carried.

A MOTION was made by Trustee Spencer that the salary of the of Trustee shall be as follows: Effective April 1, 2018, the salary of the office of Trustee shall be \$3,333.50 for duties performed as Trustee. Trustee Niemi supported this motion. A ROLL CALL vote showed all members present voting: YES. Motion Carried.

3. FUND BALANCE COMMITMENT: \$200,000 ROADS; \$100,000 ECONOMIC DEVELOPMENT: The State of Michigan requirements say that we need to have 10% of the Wakefield Township General Fund Balance to cover operating cost/specific things. Supervisor Cox recommends \$200,000 for roads and \$100,000 for Economic Development. A Motion was made by Spencer, supported by Niemi to accept the motion. Motion Carried.
4. ADOPT COMPENSATION SCHEDULE FOR 2018-2019 FOR APPOINTED BOARDS AND EMPLOYEES: See attached Compensation Schedule.
5. BOARD MEMBER TRAVEL AND EDUCATION FOR 2018-2019 TO LOCAL DISTRICT AND STATE CONFERENCES: Conferences is Houghton and Escanaba. A Motion was made by Dalman, supported by Spencer, to accept the motion. A ROLL CALL vote showed all members present voting: YES. Motion Carried.

6. MEETING DATES; BANKS OF RECORD; NEWSPAPER OF RECORD:

MEETING DATES: The following meeting for the fiscal year 2018-2019 were presented:

| | | |
|---------------|-------------------|------------------|
| April 3, 2018 | August 8, 2019 | December 4, 2018 |
| May 1, 2018 | September 4, 2018 | January 2, 2019 |
| June 5, 2018 | October 2, 2018 | February 5, 2019 |
| July 10, 2018 | November 7, 2018 | March 5, 2019 |

ALL REGULAR BOARD MEETINGS will be held on the first TUESDAY of each month at 5:30 PM with four exceptions. Those dates being the 3rd of July because of the holiday, August 7th because of the Primary Election, November 7th because of the General Election and January 2nd because of the holiday.

BANKS OF RECORD: The following institutions were chosen as depositories of Wakefield Township funds

First National Bank of Wakefield, MI

Gogebic Range Bank, Bessemer, MI

Wells Fargo, Ironwood, MI

NEWSPAPER OF RECORD

Wakefield News/Bessemer Pick and Axe

A MOTION was made by Dalman, supported by Niemi, to approve meeting dates, Banks of record and the Newspaper of record for the fiscal year 2018-2019 for Wakefield Township. A ROLL CALL vote showed all members present voting: YES. Motion Carried.

7. GENERAL APPROPRIATIONS ACT: Board of Trustee's resolve. A MOTION was made by Dalman, supported by Spencer, to accept the motion. A ROLL CALL vote showed all members present voting: YES. Motion Carried.
8. BUDGET AMENDMENTS FOR 2017-2018: No amendments needed.

9. CITY OF WAKEFIELD CONTRACTS FOR SERVICES: Contract for services from the City of Wakefield include an inflation payment of 2% or \$900 for 2018-2019 and \$1200 for 2019-2020. A MOTION was made Dalman, supported by Spencer, to approve the contract Services with the City of Wakefield. A ROLL CALL vote showed all members present voting: YES. Motion Carried.
10. SCHNECK BUILDERS QUOTE FOR DOORS, INSULATION AND LABOR \$2,706.32: A MOTION was made by Dalman, supported by Spencer, to accept the quote for township work from Schneck Builders. A ROLL CALL vote showed all members present voting: YES. Motion Carried.

EXTENDED PUBLIC COMMENT: None

ANNOUNCEMENTS/ADJOURNMENT

1. NEXT REGULAR MEETING: Tuesday, April 3, 2018 at 5:30 PM.
2. BOARD OF REVIEW ORGANIZATIONAL MEETING: Tuesday, March 6, 2018 at 4:30 PM. (Not for public tax appeals.)
3. BOARD OF REVIEW TAX APPEAL: Monday, March 12, 2018, 9:00 AM-12:00 PM and 1:00 PM-4:00 PM; Tuesday, March 13, 2018, 9:00 AM-12:00 PM; Wednesday, March 14, 2018, 6:00 PM-9:00 PM.
4. SPRING CLEANUP: Friday, May 18, 2018, 9:00 AM-4:00 PM and Saturday, May 19, 2018, 9:00 AM-12:00 PM; at Western U.P. Recycling Center located at North County RD 519 and Planter RD. Tires will not be accepted this year.
5. ADJOURNMENT: A Motion was made by Spencer, and supported by Niemi, for adjournment at 7:17 PM. Motion Carried.

MANDY LAKE, WAKEFIELD TOWNSHIP CLERK

Typed by Mable Wanink, Deputy Clerk

WAKEFIELD TOWNSHIP PAY RATES FOR 2018-2019

Effective April 1, 2018

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|--|------------------------|
| BOARD MEMBERS- PER DIEM 4 HOURS OR LESS--- | \$58.00 |
| 4 HOURS PLUS----- | \$116.00 |
| MILEAGE----- | \$.545 PER MILE |
| VA COUNCIL PER DIEM----- | \$58.00 |
| ZONING BOARD PER DIEM----- | \$58.00 |
| BOR PER DIEM----- | \$58.00 |
| BOR ORGANIZE/ALL DAY MON/TUES/WEDS----- | \$290.00 TOTAL |
| ELECTION WORKER- CHAIRPERSON----- | \$11.00 PER HOUR |
| ELECTION WORKER- BOARD----- | \$10.00 PER HOUR |
| DEPUTIES: | |
| CLERK: REG MEETING----- | \$63.00 |
| SPECIAL MEETING----- | \$40.00 |
| CLERK----- | \$15.00 PER HOUR |
| TREASURER----- | \$21.00 PER HOUR |
| SUPERVISOR----- | \$21.00 PER HOUR |
| ELECTRICAL INSPECTOR----- | NA |
| BUILDING INSPECTOR----- | \$21.00 PER INSPECTION |
| ZONING ADMINISTRATOR----- | \$21.00 PER HOUR |
| ROBERT DRIER EXTRA MAINTENANCE WORK----- | \$19.50 PER HOUR |
| SUMMER HELP----- | \$10.00 PER HOUR |
| SALARIES (ANNUAL) | |
| SUPERVISOR..... | \$16,615 |
| CLERK..... | \$16,615 |
| TREASURER..... | \$16,615 |
| TRUSTEES..... | \$3333 |
| CUSTODIAN..... | \$3023 |

