

WAKEFIELD TOWNSHIP  
REGULAR BOARD MEETING  
MARCH 5, 2019, 5:48 P.M.

Supervisor Cox called the regular Wakefield Township Board meeting to order and led those present in the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL: John Cox, Supervisor; Mandy Lake, Clerk; Joan Dalman, Treasurer; Jerry Niemi, Trustee; Mable Wanink, Deputy Clerk; two township members and Robert Brown, new Wakefield City Manager, was present.

APPROVAL OF THE AGENDA: A MOTION was made by Dalman supported by Niemi, to approve the Agenda as presented. Motion Carried.

APPROVAL OF THE MINUTES: A MOTION was made by Niemi, supported by Dalman, to approve the minutes as presented. Motion Carried.

BRIEF PUBLIC COMMENT ON AGENDA ITEMS: None.

APPROVAL OF BILLS: A Motion was made by Dalman, supported by Niemi, to accept the bills and payroll as presented for payment. A ROLL CALL vote showed all those present voting YES. Motion Carried.

REPORTS AND APPEARANCES

1. GOGEBIC RANGE WATER AUTHORITY: Draw number 21 for \$122,000, with held \$42,000 from Snow Country Contracting for not meeting deadlines, C2A Asset Management would like ID numbers on meters to keep track of hydrants, 52 mils of water lines. There was a short retirement party for Randy Scott.
2. ECONOMIC DEVELOPMENT-PROGRESS EDITION: The Daily Globe did an update on the progress in Wakefield Township.
3. SUPERVISOR'S REPORT-PIPELINE TRAINING THURSDAY, MARCH 28, 5:30 AT INDIANHEAD; TOWNSHIP HALL OUTSIDE LIGHTING-LETTER TO ROAD COMMISSION ASKING FOR OPTIONS OF DITCHING, BRUSHING, IN LIEU OF GRAVEL: Pipeline training at Indianhead on March 28<sup>th</sup>, up-date the lighting at the township hall, the township receives \$31,000 for gravel but wants the option to be flexible with the money, ditch brushing and cutting back the trees on Johnson and Dryer roads could be an option.
4. TREASURER'S REPORT: As of February 28, 2019, the General Fund #101 had a beginning balance of \$66,369.27; with receipts totaling \$99,496.33, expenditures of \$39,002.65, payroll of \$4,,749.77, leaving an ending balance of \$122,113.65. A Motion was made by Niemi, supported by Lake, to approve the Treasurer's Report as presented and placed on file. A ROLL CALL vote showed all those present voting: YES. Motion Carried.
5. ZONING ADMINISTRATOR'S REPORT: The Master Plan will be a big project.
6. SECTION 32 REPORT: No meeting.
7. SOLID WASTE AUTHORITY: Mandy was out of town.

## CORRESPONDENCE

1. GOGEBIC COUNTY BOARD OF COMMISSIONERS: Appointed Jim Lawrenson, from GCC, as the Township Liaison.
2. GOGEBIC COUNTY ROAD COMMISSION: Not attending meetings anymore, good new manager, Barry Bolich, Enbridge will take care of the dips on Blackjack RD. but not the ones on North County RD 519 because the dips on that road are not their fault.
3. MTA LEGISLATIVE: No increase for townships or cities for education and roads.
4. VETERAN'S COUNCIL-OUR REQUESTED SHARE: \$1,500.
5. CENSUS BUREAU-BOUNDARY SURVEY: Not mandatory, no change to boundaries.
6. DENISE ENGEL-THANK YOU: Denise sent a Thank You for the retirement gift. Also, the township received a Thank You for the Sympathy card from the Sally family.

## UNFINISHED BUSINESS

### NEW BUSINESS

1. APPROVAL OF THE 19-20 BUDGET: A Motion was made by Dalman, supported by Niemi, to adopt the Fiscal 2019-2020 Operating Budget as presented beginning April 1, 2019. A ROLL CALL vote showed all those present voting YES. Motion Carried.
2. SALARY RESOLUTIONS FOR BOARD MEMBERS: Each board member read their own base salary resolution to be effective April 1, 2019.

A Motion was made by Supervisor Cox that the salary of the office of Supervisor shall be as follows: Effective April 1, 2019, the salary of the office of Supervisor shall be \$17, 113, including local travel and Economic Development Administration. Treasurer Dalman supported this motion. A ROLL CALL vote showed all those present voting YES. Motion Carried.

A Motion was made by Treasurer Dalman that the salary for the office of Treasurer shall be as follows: Effective April 1, 2019, the salary of the office of Treasurer shall be \$17,113, for duties performed collecting winter and summer taxes, along with the regular duties of the township treasurer and local travel. Clerk Lake supported this motion. A ROLL CALL vote showed all those present voting YES. Motion Carried.

A Motion was made by Clerk Lake that the salary of the office of Clerk shall be as follows: Effective April 1, 2019, the salary of the office of Clerk shall be \$17,113, for duties performed by the Clerk, including local travel. \$200 for duties performed by the Clerk for a special election called by the State of Michigan and is reimbursed by the State. Supervisor Cox supported this motion. A ROLL CALL vote showed all those present voting YES. Motion Carried.

A Motion was made by Trustee Niemi that the salary of the office of Trustee shall be as follows: Effective April 1, 2019, the salary of the office of Trustee shall \$3,433 for the duties performed as Trustee. The motion was supported by Dalman. A ROLL CALL vote showed all those present voting YES. Motion Carried.

3. FUND BALANCE COMMITMENT-\$200,000 FOR ROADS; \$100,000 FOR ECONOMIC DEVELOPMENT: State of Michigan requirements say that the township has too have 10% of the Wakefield Township General Fund Balance to cover operating cost/specific things. Supervisor

Cox recommends \$200,000 for roads and \$100,000 for Economic Development. A Motion was made by Dalman, supported by Niemi, to accept the motion. A ROLL CALL vote showed all those present voting YES. Motion Carried.

4. ADOPT COMPENSATION SCHEDULE FOR 2019-2020 FOR APPOINTED BOARDS AND EMPLOYEES: See attached compensation schedule.
5. BOARD MEMBER TRAVEL AND EDUCATION FOR 2019-2020 TO LOCAL, DISTRICT, AND STATE CONFERENCES: A Motion was made by Dalman, supported by Lake, to accept the motion. A ROLL CALL vote showed all those present voting YES. Motion Carried.
6. MEETING DATES, BANKS OF RECORD, AND NEWSPAPER:

MEETING DATES

April 2, 2019	August 6, 2019	December 3, 2019
May 7, 2019	September 3, 2019	January 7, 2020
June 2, 2019	October 1, 2019	February 4, 2020
July 2, 2019	November 5, 2019	March 3, 2020

The Regular Board Meetings will on the first Tuesday of each month at 5:30 pm.

BANKS OF RECORD

The following institutions were chosen at depositories for Wakefield Township funds:

- First National Bank of Wakefield, MI
- Gogebic Range Bank of Bessemer, MI and Ironwood, MI
- River Valley of Ironwood, MI

NEWSPAPER OF RECORD

Wakefield News/Bessemer Pick and Axe

A Motion was made by Niemi, supported by Dalman, to approve the meeting dates, banks of record and Newspaper of record. A ROLL CALL vote showed all those present voting YES. Motion Carried.

7. GENERAL APPROPRIATIONS ACT: Board of Trustee’s resolve. A Motion was made by Dalman, supported by Niemi, to accept the motion. A ROLL CALL vote showed all those present voting YES. Motion Carried.
8. BUDGET AMENDMENTS FOR 18-19: A Motion was made by Dalman, supported by Niemi, to accept the following Budget Amendments:

Account	Previous Budget Amt.	(Plus or Minus)
Amended Budget Amt.		
101-257-801	\$10,334.00	+\$1,500.00
\$11,834.00		

101-266-801	\$6,000.00	+440.00
\$6,440.00		
101-684-703	\$650.00	+ \$105.00
\$755.00		
101-000-680	\$493,447.00	-\$2,045.00
\$491,402.00		

A ROLL CALL vote showed all those present voting YES. Motion Carried.

9. ASSESSOR'S CONTRACT: Effective April 1, 2019, township Assessor will begin at-will employment with the township and the Assessor accepts the employment as a part-time at will employee. A Motion was made by Dalman, supported by Niemi, to accept the contract as presented. A ROLL CALL vote showed all those present voting YES. Motion Carried. Also, A Motion was made by Dalman, supported by Lake to accept the Township Assessor to remain an Independent Contractor. A ROLL CALL vote showed all those present voting YES. Motion Carried.
10. WUPDR CONTRACT: A Motion was made by Niemi, supported by Dalman, to accept the WUPDR contract for the purpose of creating a Master Plan. A ROLL CALL vote showed all those present voting YES. Motion Carried.
11. XCEL EASEMENT FOR PLANTER/JOHNSON RD. PROJECT: Residents getting money from Xcel for easement for Planter/Johnson RD. project. A Motion was made by Niemi, supported by Dalman, to the Xcel Easement. A ROLL CALL vote showed all those present voting YES. Motion Carried.

#### EXTENDED PUBLIC COMMENT

1. The culvert on Hopkins RD. has collapsed, Barry Bolich is aware of it.

#### ANNOUNCEMENTS/ADJOURNMENT

1. NEXT REGULAR MEETING- Tuesday April 2, 2019, 5:30 pm.
2. BOARD OF REVIEW TAX APPEALS TAX APPEAL DATES-Monday March 11, 2019- 9 am-3pm, Tuesday, March 12, 2019-3pm-9pm (Note: 2 days but the same number of hours.)
3. SPRING CLEAN-UP: Friday, May 17, 2019, 9am-4pm, and Saturday May 18, 2019 9am-12pm. Tires will not be accepted this year.
4. ADJOURNMENT: A Motion was made by Dalman, supported by Niemi, to adjourn at 6:36 pm. Motion Carried.

MANDY LAKE; CLERK OF WAKEFIELD TOWNSHIP

Typed by Mable Wanink; Deputy Clerk