Wakefield Township

Assessor's Office 1401 Wertanen Rd Wakefield, MI 49968

Assessor's Office Accessibility Policy

In order to ensure reasonable accessibility, the Township of Wakefield is required to establish a policy regarding the way the Assessor can be contacted and the expected timeline regarding a response.

The Assessor is available for taxpayer correspondence via the following means:

• Phone: 906-364-2910

Email: <u>melissaprisbe@gmail.com</u>USPS address: Melissa Prisbe

1401 Wertanen Rd Wakefield, MI 49968

Once contacted, it is the expectation that the Assessor return the contact as soon as possible – not to exceed seven (7) business days. Should the taxpayer need or request an in-person meeting, it is also expected that the Assessor will arrange to accommodate said request within a reasonable timeframe.

Taxpayer requests for inspection or acquire of records maintained by the Assessing Department may be made by calling 906-364-2910 or by emailing the assessor.

At any point during the year – leading up to the March Board of Review (MBOR) particularly – taxpayers are encouraged to reach out to the Assessor for informational purposes or to discuss, and perhaps resolve, any disputes prior to the MBOR appeal hearings.